

Zoom for HCS on Android...

Install Zoom from Play Store (it's "ZOOM Cloud Meetings" from "zoom.us") and open it.

You do NOT need to "Sign Up" or "Sign In" (unless you want to) – you can go straight to "Join Meeting" and put in the "Meeting ID" (looks like: 123-9876-5432), put your name in (the default name may not be recognised by Seb!) and select Join Meeting, then put in the password.

Alternatively click on the link in the email. (First time through it might ask you to agree to Terms of Service.) It will (probably) now give you a Video Preview (i.e. the picture of you!) and you can then adjust your device on its stand/table/lap so that the picture is at least recognisable... then select "Join with Video". You'll be put in a virtual Waiting Room while Seb decides whether or not to "Admit" you – he will rely on your name (see above!) for this decision.

Tap "Join Audio" (headphone icon, bottom left corner, may have a notation "Call via Device Audio" which you may also have to tap... it depends on the exact type & specification of your device...) – the icon should now show up as a microphone. If you want to mute yourself then tap the microphone icon and it should get a red line through it – tap again to unmute.

You may also need to tap the "Video" icon (next to the microphone icon along the bottom) to start sending beautiful pictures of yourself to the conference. (Seb may have the conference setup to force "Muted, No Video" for new entrants.)

Once you're in, the initial picture will be in "Speaker" view, i.e. just showing picture of the person who is currently speaking (may or may not be Seb when you first join!), with a small version of "your" picture at the side. Note that you can now swipe your finger across the picture from right to left to bring up "Gallery" view, where you can see several people at once. Swipe again to get the next set of people, and so on. Swiping the other way will take you back through those screens until you return to the "Speaker" view, which is probably most apt for most of the time on smaller devices (the Android app is limited to four people per screen). If you swipe too far you may end up in "Driving Mode", which automatically mutes you and removes video, in which case just swipe back one screen and all will be returned to normal. (You can turn off Driving Mode in Settings – the "Gear" icon which is available before you start the actual meeting.) Keep an eye on "your" picture, even in Speaker view, to make sure that you can be seen ok. (Seb will usually have his screen filled with our happy smiling faces...)

To show the controls along the bottom of your screen, just tap anywhere. The controls are:

- Microphone (as described above)
- Video (similar to Microphone, you can stop & restart your own video)
- Share (this should be unavailable so you can't show photos of your cat etc.)
- Participants – this brings up a list of everybody on the conference, including yourself.
 - Tap yourself to rename yourself (see above!) or "Raise Hand" (see below)
 - Tap someone else to send them a "chat" message
 - "Close" is at the top left, or use your "back" key
- More – various options, including "Clap" icon (your picture will "applaud" for a few seconds), "Thumbs Up" icon (similar), and "Raise Hand" which puts your virtual hand up so Seb can see you want to say something.

To leave the meeting entirely, tap anywhere then select the red "Leave" (top right) – you will automatically leave as & when Seb terminates the conference.